



CUSTOMER COMPLAINT FORM

Your Information

RMD Number	<input type="text"/>	CINSF Member Number	<input type="text"/>					
Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Dr	<input type="checkbox"/> Other	<input type="text"/>		
First name(s)	<input type="text"/>							
Surname	<input type="text"/>							
Date of Birth (DD/MM/YY)	<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>	Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Address Details	<input type="text"/>							
Phone Numbers	Home Phone	<input type="text"/>	Mobile Phone	<input type="text"/>				
Email Address	<input type="text"/>							

Nature of complaint

Results of investigation



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Action taken

Office Use Only

Officer who received complaint: Date:

Initials of person investigating Complaint: Date:

Date complainant contacted with the results of the investigation and action taken

Manager to verify & Sign off _____