

Cook Islands National Superannuation Fund

Administration Manager Report to 31 December 2017



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Executive Summary

Contributions

Contributions received during the quarter were allocated as follows:

Contributions Received during the Quarter			
Date Received	Return Date	Amount	
12 October 2017	17 October 2017	\$	173,181.72
26 October 2017	31 October 2017	\$	974,069.12
9 November 2017	14 November 2017	\$	125,623.80
22 November 2017	27 November 2017	\$	1,045,563.61
1 December 2017	6 December 2017	\$	111,115.53
21 December 2017	28 December 2017	\$	1,120,444.45
		\$	3,549,998.23
Breakdown		Amount	
Unallocated - Contributions		\$	25,792.66
Unallocated - Exited Members		\$	-
Penalty Fees		\$	-
Bank Interest - CINSF Bank Accounts		\$	-
Bank Fees - CINSF Bank Accounts		\$	0.01
		\$	25,792.67

Membership

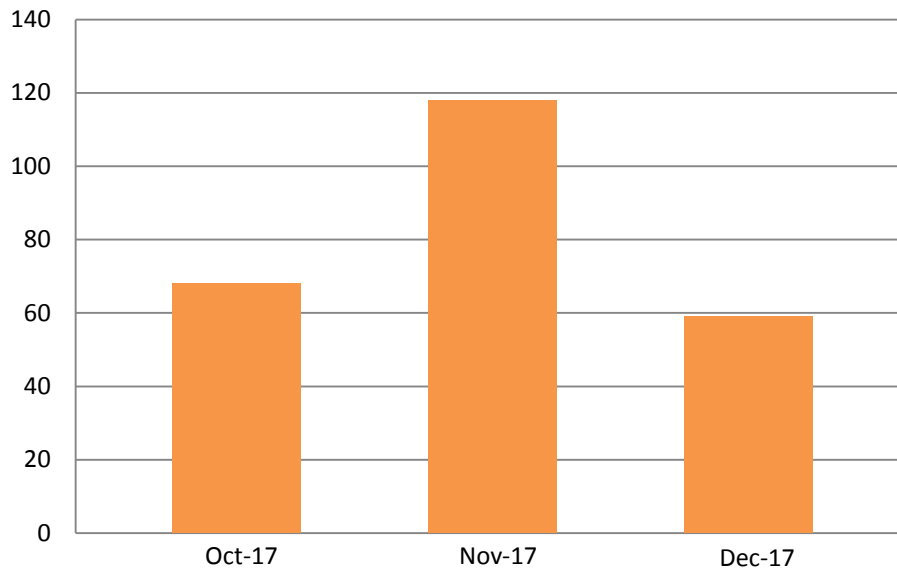
Membership Movement

A summary of membership movement for the period 1 October 2017 to 31 December 2017 is shown below:

Details	Current Period	Year to Date
Opening Membership Total	10212	9480
New Members	195	1068
New Pensioners	11	37
New Deferred	-	-
Subtotal	10418	10585
Exits		
Expatriate Withdrawal	19	54
Early Retirement	1	3
Retirement	15	72
Total and Permanent Disablement	-	5
Deferred Members	-	-
Death Claim	5	22
Withdrawn Membership	0	51
Total Exits	40	207
Membership Total as at 31 December 2017	10378	10378

*adjusted to include 3 duplicated accounts merged

New Members



Member Age Profile as at 31 December 2017

Member Age Profile as at 31 December 2017

Membership Demographic	Number of Members	Amount
Members 20 years & under	483	\$ 529,211.04
Members 21 - 30 years	2884	\$ 14,198,326.94
Members 31 - 40 years	2666	\$ 33,209,229.20
Members 41 - 50 years	2277	\$ 40,154,475.29
Members 51 - 60 years	1606	\$ 35,378,943.69
Members 61 - 64 years	240	\$ 5,138,962.89
Members 65 + years	222	\$ 4,360,971.21
Total	10378	\$ 132,970,120.26

Number of Members per Fund

	Number of Members
CINSF Balanced Fund	161
CINSF Growth Fund	141
CINSF Conservative Fund	10506
Total*	10808

* members have more than 1 investment portfolio

Contributory Member Split

Description	Oct-17	Nov-17	Dec-17
Active Members	5,732	5,433	5,006
Dormant Members	4,210	4,657	4,926
Pensioners	186	186	191
Total	10,128	10,276	10,123

Note: Members classified as “Dormant” are those who have not contributed for three months or more; NIL balance members are also dormant members.



Pensioner Numbers

Details	Current Period	YTD
Pensioner Membership 1 October 2017	184	153
New Pensioners this quarter	11	42
Exited Pensioners this quarter	0	0
Pensioner Membership 30 September 2017	195	195

Benefit Payments

For the period 1 October 2017- 31 December 2017:

Type of Benefit	No of Members	Amount Paid in NZD \$
Expatriate Withdrawal	19	126,219.21
Early Retirement	1	14,111.89
Retirement	15	132,790.52
Withdrawn Membership (Closing of Duplicate Accounts)	-	-
Partial Voluntary Withdrawals	13	61,170.00
Deferred Members	0	-
Total & Permanent Disablement	0	-
Death Benefit	6	242,533.05
Total	54	576,824.67

Interim Interest Rates

Interim Rates				
Date Approved	Conservative	Balanced	Growth	Effective Date
12-Jan-18 (December 2017)	8.60%	13.20%	16.30%	01/01/2017-31/12/2017 01/11/2017-exit date
22-Dec-17 (November 2017)	8.90%	13.40%	16.70%	01/01/2017- 30/11/2017 01/10/2017-exit date
24-Nov-17 (October 2017)	9.10%	13.90%	17.50%	01/01/2017-31/10/2017 01/09/2017-exit date

Switches

Investment Fund	Funds In (\$)	Funds Out (\$)
Balanced	80,068.97	31,579.53
Growth	205,909.70	1,429.74
Conservative	1625.56	254,594.96
Total Funds Switched	287,604.23	287,604.23

Cashbook Balance

The Scheme's bank account balances as at 31 December 2017 are as follows:

ANZ – Rarotonga	\$250,117.83
ANZ – Auckland	\$1,610,831.23
Total	\$1,860,949.06

Service Standards

Function	Volume	Within Target
Contribution Schedules	6	100%
Credit to accounts within 2 business days		
Benefit Payments	54	100%
Weekly on next Fund valuation		
Pension Payments	1	100%
Fortnightly on nominated date		
Invoices	-	100%
Weekly on next Fund valuation		
Salaries (Permanent)	7	100%
Fortnightly on next Fund valuation		
Salaries (Temp)	-	100%
Weekly on next Fund valuation		
Switching between Investment Funds	60	100%
Monthly within 2 business days		
Reconcile Bank Statements	3	100%
Monthly within 2 business days		
Pay amounts for Investment to Investment Managers	5	100%
Weekly or Fortnightly - cash flow dependant		

E-Benefits Statistics

	Jul-17	Aug-17	Sep-17
Home Page	23	41	9
Member Details	133	98	57
Member Details Update	19	9	6
Investments Page	143	96	66
Transactions Page	155	104	64
Password Page on the top bar	5	22	3
Change Password Page	120	89	45
Communications Pages	27	31	20
Contact Us Page	4	4	1
Forms Library	2	0	2
Investment performace under Communicator	2	3	14
Publications and Newsletters	0	2	1
Scheme Documents	1	4	1
Help Page	2	0	1
	636	503	290
Number of Members	10,100	10,103	10,134
% of Members Using e-Benefits	6.30%	4.98%	2.86%

****This is no longer applicable, as E-Benefits is now deactivated

Investment Managers

Description	Investment	Redemption
IIS - Russell Inv NZ Fixed Interest		
Units Purchased - Conservative	\$ 332,501.42	
Units Purchased - Balanced	\$ 5,571.33	
Units Purchased - Growth	\$ 13,099.54	
Units Redeemed - Conservative		\$ 88,772.89
Units Redeemed - Balanced		\$ 5,209.10
Units Redeemed - Growth		\$ 1,604.84
IIS - Russell Inv NZ Shares		
Units Purchased - Conservative	\$ 237,501.02	
Units Purchased - Balanced	\$ 13,928.34	
Units Purchased - Growth	\$ 85,147.09	
Units Redeemed - Conservative		\$ 63,409.21
Units Redeemed - Balanced		\$ 13,022.74
Units Redeemed - Growth		\$ 10,431.44
Russell Global Bond Fund - B Class		
Units Purchased - Conservative	\$ 1,330,005.65	
Units Purchased - Balanced	\$ 22,285.34	
Units Purchased - Growth	\$ 52,398.20	
Units Redeemed - Conservative		\$ 355,091.53
Units Redeemed - Balanced		\$ 20,836.38
Units Redeemed - Growth		\$ 6,419.35
Russell Global Opp Fund - \$NZ Hedged - B Class		
Units Purchased - Conservative	\$ 475,002.02	
Units Purchased - Balanced	\$ 27,856.67	
Units Purchased - Growth	\$ 176,843.91	
Units Redeemed - Conservative		\$ 126,818.40
Units Redeemed - Balanced		\$ 26,045.48
Units Redeemed - Growth		\$ 21,665.30
Total	\$ 2,772,140.53	\$ 739,326.66

Fund Investments

Date	EQUITY						
	Russell			IIS			
	Conservative	Balanced	Growth	Conservative	Balanced	Growth	Market Value (NZD)
Oct-17	\$32,027,082.76	\$923,424.42	\$665,865.97	\$13,844,728.82	\$416,328.33	\$293,883.64	\$48,171,313.94
Nov-17	\$32,586,344.21	\$943,950.32	\$683,040.35	\$14,031,960.08	\$424,050.57	\$300,416.13	\$48,969,761.66
Dec-17	\$33,050,256.91	\$955,130.24	\$789,269.56	\$14,489,594.94	\$436,635.52	\$356,705.10	\$50,077,592.27
Date	BOND						
	Russell			IIS			
	Conservative	Balanced	Growth	Conservative	Balanced	Growth	Market Value (NZD)
Oct-17	\$72,690,193.11	\$626,383.32	\$172,165.47	\$17,846,083.95	\$156,401.27	\$42,876.20	\$91,534,103.32
Nov-17	\$73,335,619.81	\$635,272.00	\$175,252.60	\$18,079,597.50	\$159,267.78	\$43,825.23	\$92,428,834.92
Dec-17	\$73,728,052.37	\$636,741.88	\$204,449.94	\$18,218,944.85	\$159,993.39	\$51,257.76	\$92,999,440.19
Date	COMBINED INVESTMENT FUNDS (RUSSELL AND IIS)						
	Conservative		Balanced		Growth		Total Market Value
Oct-17	\$136,408,088.64		\$2,122,537.34		\$1,174,791.28		\$139,705,417.26
Nov-17	\$138,033,521.60		\$2,162,540.67		\$1,202,534.31		\$141,398,596.58
Dec-17	\$139,486,849.07		\$2,188,501.03		\$1,401,682.36		\$143,077,032.46

Note: The Investment Managers are Russell and Implemented Investment Solutions Limited (IIS)

Investments Fund Summary – Period 1 October 2017 to 31 December 2017



5 January 2018

Public Trust - ATF Cook Islands National
Superannuation Fund - Conservative (Default) Fund
PO Box 3176
Shortland Street
Auckland 1140



Dear Trustees

Investor number: IIS0168

Statement Of Holdings

Summarised below are the unit holdings and any transactions for your investment with Russell Investment Funds for the period 01 December 2017 to 31 December 2017:

Russell Investments NZ Fixed Interest Fund		Units	Price	Value
01/12/2017	Opening balance	15,205,716.9932	\$1.1890	\$18,079,597.50
04/12/2017	Application	102,540.1496	\$1.1898	\$122,002.27
11/12/2017	Application	8,665.4044	\$1.1883	\$10,297.10
13/12/2017	Application - Rebate	628.4717	\$1.1889	\$747.19
18/12/2017	Redemption	(23,709.6162)	\$1.1907	(\$28,231.04)
22/12/2017	Redemption	(1,794.3604)	\$1.1898	(\$2,134.93)
31/12/2017	Closing balance	15,292,047.0423	\$1.1914	\$18,218,944.85
Russell Investments NZ Shares Fund		Units	Price	Value
01/12/2017	Opening balance	8,496,494.1418	\$1.6515	\$14,031,960.08
04/12/2017	Application	52,430.3472	\$1.6621	\$87,144.48
11/12/2017	Application	4,391.3487	\$1.6749	\$7,355.07
13/12/2017	Application - Rebate	3,439.5623	\$1.6771	\$5,768.49
18/12/2017	Redemption	(11,958.1886)	\$1.6871	(\$20,174.66)
22/12/2017	Redemption	(900.2006)	\$1.6948	(\$1,525.66)
31/12/2017	Closing balance	8,543,897.0108	\$1.6959	\$14,489,594.94



5 January 2018

Public Trust - ATF Cook Islands National
Superannuation Fund - Balanced Fund
PO Box 3167
Shortland Street
Auckland 1140

Dear Trustees

Investor number: IIS0275

Statement Of Holdings

Summarised below are the unit holdings and any transactions for your investment with Russell Investment Funds for the period 01 December 2017 to 31 December 2017:

Russell Investments NZ Fixed Interest Fund		Units	Price	Value
01/12/2017	Opening balance	133,951.0375	\$1.1890	\$159,267.78
04/12/2017	Application	189.1578	\$1.1898	\$225.06
11/12/2017	Application	144.5258	\$1.1883	\$171.74
13/12/2017	Application - Rebate	5.5177	\$1.1889	\$6.56
31/12/2017	Closing balance	134,290.2388	\$1.1914	\$159,993.39
Russell Investments NZ Shares Fund		Units	Price	Value
01/12/2017	Opening balance	256,766.9190	\$1.6515	\$424,050.57
04/12/2017	Application	338.5236	\$1.6621	\$562.66
11/12/2017	Application	256.3496	\$1.6749	\$429.36
13/12/2017	Application - Rebate	103.5776	\$1.6771	\$173.71
31/12/2017	Closing balance	257,465.3698	\$1.6959	\$436,635.52



5 January 2018

Public Trust - ATF Cook Islands National
Superannuation Fund - Growth Fund
PO Box 3167
Shortland Street
Auckland 1140

Dear Trustees

Investor number: IIS0276

Statement Of Holdings

Summarised below are the unit holdings and any transactions for your investment with Russell Investment Funds for the period 01 December 2017 to 31 December 2017:

Russell Investments NZ Fixed Interest Fund		Units	Price	Value
01/12/2017	Opening balance	36,858.9005	\$1.1890	\$43,825.23
04/12/2017	Application	2,329.4924	\$1.1898	\$2,771.63
11/12/2017	Application	43.3308	\$1.1883	\$51.49
13/12/2017	Application - Rebate	1.5140	\$1.1889	\$1.80
18/12/2017	Application	3,789.8909	\$1.1920	\$4,517.55
31/12/2017	Closing balance	43,023.1286	\$1.1914	\$51,257.76
Russell Investments NZ Shares Fund		Units	Price	Value
01/12/2017	Opening balance	181,904.9551	\$1.6515	\$300,416.03
04/12/2017	Application	10,839.0590	\$1.6621	\$18,015.60
11/12/2017	Application	199.8448	\$1.6749	\$334.72
13/12/2017	Application - Rebate	73.1441	\$1.6771	\$122.67
18/12/2017	Application	17,316.8013	\$1.6957	\$29,364.10
31/12/2017	Closing balance	210,333.8043	\$1.6959	\$356,705.10



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Public Trust ATF Cook Islands
National Superannuation Fund
:Conservative (Default) Fund
Attention: Maxine Lee
PO Box 3167 Shortland Street
AUCKLAND 1140

STATEMENT OF ACCOUNT

STATEMENT PERIOD: 01/12/2017-31/12/2017

ACCOUNT NUMBER: COOKISF00-FR

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ACCOUNT NAME: Public Trust ATF Cook Islands National Superannuation Fund

FUND SUMMARY

FUND DESCRIPTION	UNITS OWNED	PRICE PER UNIT	MARKET VALUE	PRICE PER UNIT	MARKET VALUE
	31/12/2017	(AUD) 31/12/2017	(AUD) 31/12/2017	(NZD) 31/12/2017	(NZD) 31/12/2017
Russell Investments Global Opportunities Fund - \$NZ Hedged - Class B	24,122,514.35	1.2458 *	30,051,828.38	1.3701	33,050,256.91
Russell Investments Global Bond Fund - Class B	63,400,165.42	1.0574 *	67,039,334.92	1.1629	73,728,052.37
TOTAL MARKET VALUE			97,091,163.30		106,778,309.28

NZD/AUD EXCHANGE RATE AS AT 31/12/2017 = 1.099761

* Represents the last available price.



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Public Trust ATF Cook Islands
National Superannuation Fund
:Conservative (Default) Fund
Attention: Maxine Lee
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ACCOUNT NUMBER: COOKISF00-FR

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TRANSACTION SUMMARY

TRADE DATE	TRANSACTION DESCRIPTION	UNITS	PRICE (AUD)	AMOUNT (AUD)	FX RATE	PRICE (NZD)	AMOUNT (NZD)
Russell Investments Global Opportunities Fund - \$NZ Hedged - Class B							
01-12-17	BALANCE FORWARD	24,015,287.94	1.2228	29,365,894.09			
01-12-17	Purchase	128,282.87	1.2274	157,454.40	1.106917	1.3586	174,288.95
08-12-17	Purchase	10,781.25	1.2437	13,408.64	1.097064	1.3644	14,710.14
15-12-17	Redemption	-29,614.35	1.2471	-36,932.06	1.091609	1.3613	-40,315.37
22-12-17	Redemption	-2,223.36	1.2459	-2,770.08	1.100606	1.3712	-3,048.77
	TOTAL UNITS OWNED	24,122,514.35					
Russell Investments Global Bond Fund - Class B							
01-12-17	BALANCE FORWARD	63,051,861.24	1.0531	66,399,915.07			
01-12-17	Purchase	417,374.16	1.0563	440,872.32	1.106917	1.1692	488,009.07
08-12-17	Purchase	35,252.77	1.0650	37,544.20	1.097064	1.1684	41,188.39
15-12-17	Redemption	-96,961.81	1.0665	-103,409.77	1.091609	1.1642	-112,883.04
22-12-17	Redemption	-7,360.94	1.0537	-7,756.22	1.100606	1.1597	-8,536.54
	TOTAL UNITS OWNED	63,400,165.42					



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Balanced Fund
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PO Box 1184
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STATEMENT OF ACCOUNT

STATEMENT PERIOD: 01/12/2017-31/12/2017

ACCOUNT NUMBER: COOKISFBL-FR

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ACCOUNT NAME: Public Trust ATF Cook Islands National Superannuation Fund

FUND SUMMARY

FUND DESCRIPTION	UNITS OWNED	PRICE PER UNIT	MARKET VALUE	PRICE PER UNIT	MARKET VALUE
	31/12/2017	(AUD) 31/12/2017	(AUD) 31/12/2017	(NZD) 31/12/2017	(NZD) 31/12/2017
Russell Investments Global Opportunities Fund - \$NZ Hedged - Class B	697,124.47	1.2458 *	868,477.66	1.3701	955,130.24
Russell Investments Global Bond Fund - Class B	547,546.55	1.0574 *	578,975.72	1.1629	636,741.88
TOTAL MARKET VALUE			1,447,453.38		1,591,872.12

NZD/AUD EXCHANGE RATE AS AT 31/12/2017 = 1.099761

* Represents the last available price.



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Public Trust ATF Cook Islands
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ACCOUNT NUMBER: COOKISFBL-FR

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TRANSACTION SUMMARY

TRADE DATE	TRANSACTION DESCRIPTION	UNITS	PRICE (AUD)	AMOUNT (AUD)	FX RATE	PRICE (NZD)	AMOUNT (NZD)
Russell Investments Global Opportunities Fund - \$NZ Hedged - Class B							
01-12-17	BALANCE FORWARD	695,666.83	1.2228	850,661.40			
01-12-17	Purchase	828.28	1.2274	1,016.63	1.106917	1.3586	1,125.32
08-12-17	Purchase	629.36	1.2437	782.74	1.097064	1.3644	858.72
	TOTAL UNITS OWNED	697,124.47					
Russell Investments Global Bond Fund - Class B							
01-12-17	BALANCE FORWARD	546,188.63	1.0531	575,191.25			
01-12-17	Purchase	769.94	1.0563	813.29	1.106917	1.1692	900.25
08-12-17	Purchase	587.98	1.0650	626.20	1.097064	1.1684	686.98
	TOTAL UNITS OWNED	547,546.55					



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STATEMENT OF ACCOUNT

STATEMENT PERIOD: 01/12/2017-31/12/2017

ACCOUNT NUMBER: COOKISFGR-FR

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ACCOUNT NAME: Public Trust ATF Cook Islands National Superannuation Fund

FUND SUMMARY

FUND DESCRIPTION	UNITS OWNED	PRICE PER UNIT	MARKET VALUE	PRICE PER UNIT	MARKET VALUE
	31/12/2017	(AUD) 31/12/2017	(AUD) 31/12/2017	(NZD) 31/12/2017	(NZD) 31/12/2017
Russell Investments Global Opportunities Fund - \$NZ Hedged - Class B	576,067.12	1.2458 *	717,664.42	1.3701	789,269.56
Russell Investments Global Bond Fund - Class B	175,810.42	1.0574 *	185,901.94	1.1629	204,449.94
TOTAL MARKET VALUE			903,566.36		993,719.50

NZD/AUD EXCHANGE RATE AS AT 31/12/2017 = 1.099761

* Represents the last available price.



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ACCOUNT NUMBER: COOKISFGR-FR

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TRANSACTION SUMMARY

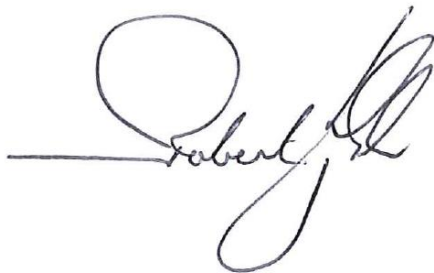
TRADE DATE	TRANSACTION DESCRIPTION	UNITS	PRICE (AUD)	AMOUNT (AUD)	FX RATE	PRICE (NZD)	AMOUNT (NZD)
Russell Investments Global Opportunities Fund - \$NZ Hedged - Class B							
01-12-17	BALANCE FORWARD	503,382.97	1.2228	615,536.70			
01-12-17	Purchase	27,540.25	1.2274	33,802.90	1.106917	1.3586	37,417.01
08-12-17	Purchase	509.50	1.2437	633.67	1.097064	1.3644	695.18
15-12-17	Purchase	44,634.40	1.2517	55,868.88	1.091609	1.3664	60,986.97
	TOTAL UNITS OWNED	576,067.12					
Russell Investments Global Bond Fund - Class B							
01-12-17	BALANCE FORWARD	150,677.16	1.0531	158,678.12			
01-12-17	Purchase	9,481.84	1.0563	10,015.67	1.106917	1.1692	11,086.52
08-12-17	Purchase	176.30	1.0650	187.76	1.097064	1.1684	205.98
15-12-17	Purchase	15,475.12	1.0697	16,553.74	1.091609	1.1677	18,070.21
	TOTAL UNITS OWNED	175,810.42					

Certification

We certify that:

- Contributions received during the quarter have been credited to members' accounts, in accordance with the Trust Deed and schedules provided;
- All benefits that were required to be paid have been paid in accordance with the Trust Deed;
- Member instructions, and enquiries received during the quarter have been dealt with in accordance with the agreed service standards;
- Withdrawing members' accounts have been closed and balances paid in accordance with the agreed service standards and the Trust Deed;
- Regulatory and other filings which Aon is responsible for making during the quarter have been duly completed; and
- Pensions, salaries and invoices have been paid in accordance with the Trust Deed.
- Monthly reconciliations have been completed as follows:

Type of reconciliation	Completed to end of:
Contributions	December 2017
Withdrawals	December 2017
Bank account	December 2017



Signed by Link Market Services Limited

Contact Information

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Fund Accountant

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Effective 12.01.2018 there is a new Fund Accountant due to the Resignation of Michele Jacobs

Anthony Marasigan

Fund Accountant

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